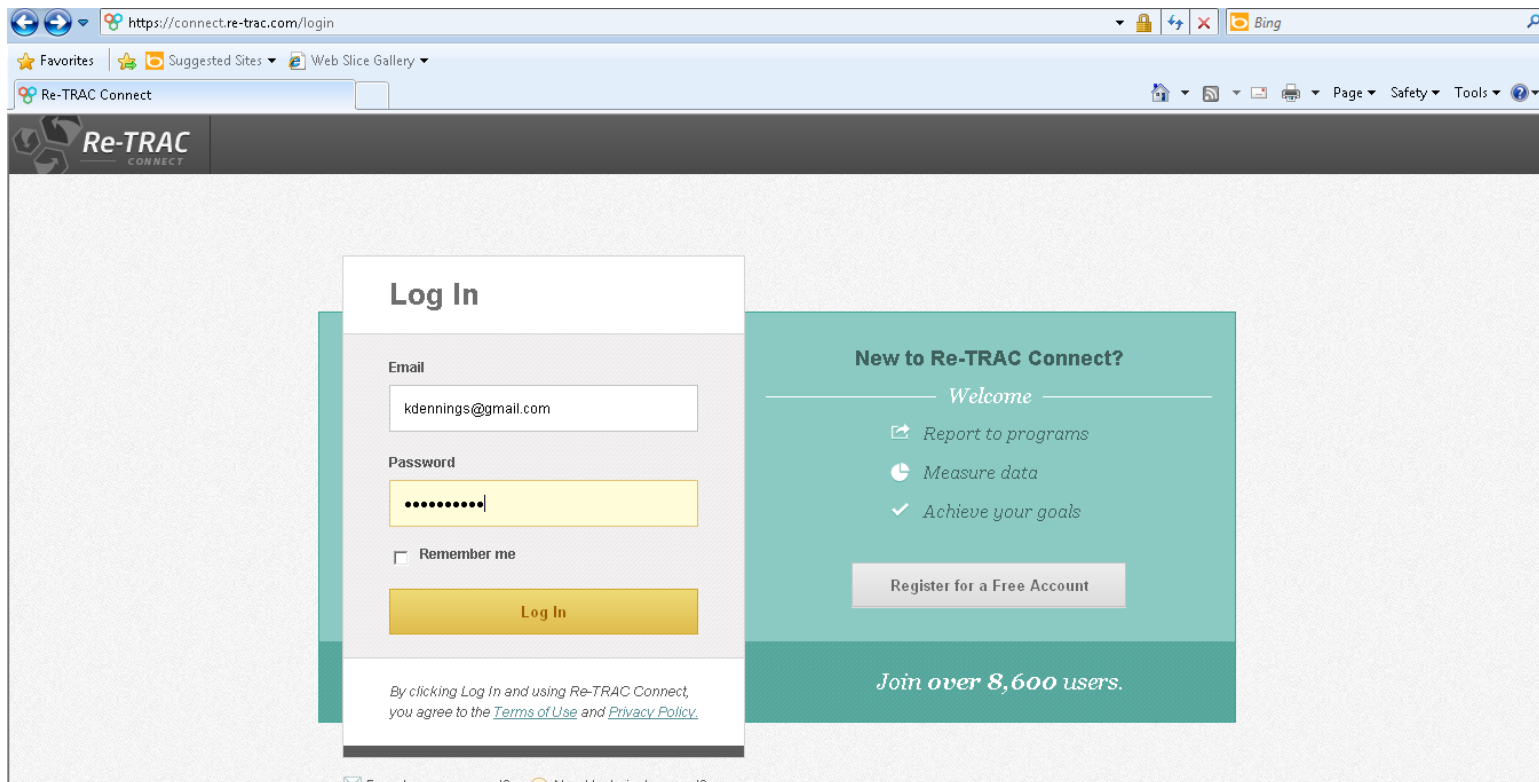


**Register a Returning
School in the Recycle-
Bowl 2013
Competition**

Step 1: Enter email and password via log in page



The screenshot shows a web browser window with the address bar displaying <https://connect.re-trac.com/login>. The browser's address bar includes navigation buttons (back, forward, home, stop, reload) and a search icon. Below the address bar is a toolbar with icons for Favorites, Suggested Sites, and Web Slice Gallery. The page title is "Re-TRAC Connect". The main content area features a "Log In" form and a "New to Re-TRAC Connect?" section.

Log In

Email
kdennings@gmail.com

Password
.....

☐ Remember me

Log In

By clicking Log In and using Re-TRAC Connect, you agree to the [Terms of Use](#) and [Privacy Policy](#).

New to Re-TRAC Connect?

Welcome

- Report to programs
- Measure data
- Achieve your goals

Register for a Free Account

Join over **8,600** users.

Step 2: Next to your school name, click “Go”

The screenshot shows the Re-TRAC Connect web application interface. At the top, there's a navigation bar with the Re-TRAC logo and user options like 'Kelley Dennings', 'Messages 7', 'Help', and 'Log Out'. Below this is a secondary navigation bar with tabs for 'Dashboard', 'Programs', 'Directories', 'Tracking', 'Community', and 'Manage'. The 'Dashboard' tab is active, showing an 'Overview' section. The main content area is titled 'Dashboard' and features a 'My Programs' section. This section has a 'Join Programs' button and a list of programs. The first program is 'KAB - Recycle-Bowl Competition', which includes a logo and a list of schools: 'Arvin High School', 'Bethune Middle School', 'Burnt Ranch School', 'Chipman Middle', and 'East County Academy of Learning'. Each school name has a 'Go' button next to it. A large red arrow points from the 'Join Programs' button to the 'Go' button next to 'Arvin High School', which is also highlighted with a red rectangular box. To the right of the 'My Programs' section, there are 'Announcements' and 'Tuesday Training' sections. The 'Announcements' section includes a 'System Updates' button. The 'Tuesday Training' section provides information about a webinar and a link to register.

Re-TRAC CONNECT

Kelley Dennings Messages 7 Help Log Out

Dashboard Programs Directories Tracking Community Manage

Overview

Dashboard

My Programs

Join Programs

KAB - Recycle-Bowl Competition

Arvin High School Go

Bethune Middle School Go

Burnt Ranch School Go

Chipman Middle Go

East County Academy of Learning Go

Announcements

Learn more about the newest enhancements.

System Updates

Tuesday Training

Join Emerge Knowledge for a free 40 minute 'Tuesday Training' webinar. We'll provide an overview of the system, and answers to your questions. Learn how to use Re-TRAC Connect to achieve your goals.

Select an up-coming webinar, and click to register:

July 2nd, 4pm - 5pm EDT

Step 3: Click “+” Under 2013 for Registration Information

Re-TRAC Connect: KAB - Recycle-Bowl Competition Status - Windows Internet Explorer

https://connect.re-trac.com/programs/21/nodes/16829/program_status

Re-TRAC Connect: KAB - Recycle-Bowl Competit...

Arvin High School

KAB - Recycle-Bowl Competition Status

Member: **ARVIN HIGH SCHOOL**

Keep America Beautiful Presents
RECYCLE-BOWL COMPETITION

Program Details

Member Information

- Program Status
- Program Forms

Host:
Keep America Beautiful

Website:
<http://recycle-bowl.org>

Program Manager

Instructions:

To successfully compete in the Recycle-Bowl Competition your school must complete:

1. The "Recycle-Bowl - Registration Information" form.
2. The "Recycle-Bowl - Results Reporting" form.

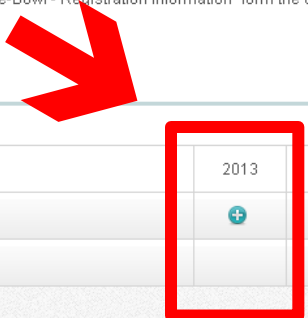
To access a form click on the plus "+" under the current competition year. After successfully submitting the "Recycle-Bowl - Registration Information" form the corresponding "Recycle-Bowl - Results Reporting" form will become available.

For further instructions download the [Recycle-Bowl User Guide](#)

Click on the plus icon + to report or view information

	2013	2012	2011
Recycle-Bowl - Registration Information	+		+
Recycle-Bowl - Results Reporting			

Legend



Step 4: Complete All Fields

Browser address bar: https://connect.re-trac.com/nodes/16829/surveys/18/survey_responses/new?period=18&year=2013

Re-TRAC Connect: Recycle-Bowl - Registration Information

Re-TRAC CONNECT

Kelley Dennings Messages 7 Help Log Out

Dashboard Programs Directories Tracking Community Manage

Join Programs My Programs | KAB - Recycle-Bowl Competition

Your data may not be considered complete by the Program Manager(s) of KAB - Recycle-Bowl Competition until you click on the 'Submit to Program' button. In addition, the status of this form and the associated data may be edited at any time by the Program Manager(s) of KAB - Recycle-Bowl Competition.

Keep America Beautiful Presents

RECYCLE-BOWL

COMPETITION

Program Details

Member Information

[Program Status](#)

Recycle-Bowl - Registration

Recycle-Bowl - Registration Information

Member: **ARVIN HIGH SCHOOL** | Year: **2013** | Cycle: **ANNUAL**

School Contact Information

First Name: *

Last Name: *

Mailing Address: *

You MUST re-insert your school's contact information even if it has not changed from the previous year and fill out the survey about your school's recycling programming again.

Step 5: Click “Save” or “Submit to Program”

The screenshot shows a web browser window with the URL https://connect.re-trac.com/nodes/16829/surveys/18/survey_responses/new?period=1&year=2013. The browser's address bar and tabs are visible. The page title is "Re-TRAC Connect: Recycle-Bowl - Registration In...". The main content area is titled "Honesty Pledge" and contains the following text:

If you check "No" to any item below, your school will not be registered. By checking "Yes" to the following items you confirm:

I have read, understand, and agree to abide by the guidelines described in the 2013 Recycle-Bowl rules. *

There are two radio buttons for selection:

- ☒ Yes
- ☐ No

Below the radio buttons, there is a dashed box containing the following text:

Clicking the "Save" button will allow you to return to this form to make changes. Recycle-Bowl administrators will NOT consider your form complete until submitted and locked. Clicking the "Submit to Program" button will lock your form and no further changes can be made. Recycle-Bowl administrators will consider your form complete if submitted and locked.

To make changes to your locked registration form email info@recycle-bowl.org

At the bottom of the form, there are two buttons: "Save" and "Submit to Program". These buttons are highlighted with a red rectangle, and a red arrow points to them from the bottom right.

The footer of the page contains the following navigation links: Dashboard, Programs, Directories, Tracking, Community, and Manage. The footer also includes the copyright information: Copyright © 2010 - 2013 Emerge Knowledge Design Inc. Re-TRAC Connect™, and the following links: Acknowledgements, Accessibility, Terms of Use, Privacy Policy, and Contact Us.

You can SAVE the form which will allow you to come back at any time to modify any information you have entered

OR

You can SUBMIT TO PROGRAM when you are satisfied with all the information. This will “lock” the form and Recycle-Bowl administrators will consider your information complete.

← → ↻ https://connect.re-trac.com/programs/21/nodes/23859/program_status

Re-TRAC CONNECT Rita Recycle Messages Help Log Out


Dashboard Programs Directories Tracking Community Manage

Join Programs My Programs KAB - Recycle-Bowl Competition

Recycle-Bowl - Registration Information response successfully submitted to 'KAB - Recycle-Bowl Competition' for 2013
[View Here](#)

KAB - Recycle-Bowl Competition Status

Member: KAB ELEMENTARY SCHOOL



Keep America Beautiful Presents
RECYCLE-BOWL
COMPETITION

Program Details

Member Information
▶ [Program Status](#)
[Program Forms](#)

Host:
Keep America Beautiful

Website:
<http://recycle-bowl.org>

Program Manager
Kelley Dennings
info@recycle-bowl.org
202-688-0605


Instructions:



To successfully compete in the Recycle-Bowl Competition your school must complete:

1. The "Recycle-Bowl - Registration Information" form.
2. The "Recycle-Bowl - Results Reporting" form.

To access a form click on the plus "+" under the current competition year. After successfully submitting the "Recycle-Bowl - Registration Information" form the corresponding "Recycle-Bowl - Results Reporting" form will become available.

For further instructions download the [Recycle-Bowl User Guide](#)

Click on the plus icon  to report or view information

	2013	2012	2011
Recycle-Bowl - Registration Information			
Recycle-Bowl - Results Reporting			

A red box highlights the 2013 column, and a red arrow points to the plus icon in the Results Reporting row for 2013.

After you click "Submit," the Registration Information icon will appear locked for 2013. You have successfully completed Recycle-Bowl 2013 Registration! You can log back into Re-TRAC at any time.